

Since re-opening the Safety Center with COVID accommodations, we continue to find ways to enhance the student experience. We are excited to share the latest improvements, listed in red font, whereas the other items are important reminders of our pandemic-adapted Safety Center.

We will continue to put the well-being of our employees, members, and students first by following the guidance from the CDC along with the “Restore Illinois” five-phase plan to ensure the safety and health of staff and guests. [Click here to see measures we've taken](#)

Whether you are new or experienced with TRMA, and our scheduling process, you will want to read and understand how our system has been adapted.

#### LIMITED CLASS SIZES

- Basic Orientation Plus (BOP) classes have increased to accommodate 37 students while maintaining social distancing.
- Computer lab is limited to 19 students – for each time slot from 7:00am – 1:30 pm.
- “Fall Protection Hands On (FPHO)” 12 students per class. (Mon. – Thur. 2:30 pm; Tuesdays 10:30 am)

#### REGISTRATION NOTES

- When registering for BOP and additional Computer-Based Training (CBT), use the 1:30 pm time slot for site specific CBT.
- When registering for BOP, one additional CBT can be taken per day.
- BOP will begin at 7:00 am. Please arrive at 6:30 am.
- CBT Registrations are now based on specific time slots
- “No-Shows” will now be charged due to limited seating. Cancellations and re-scheduling can be made up to 24 hours in advance.
- Social Security Verification is now part of BOP (please confirm Social Security & birthdate when completing registration)
- Temperature checks will be done with an automated kiosk. Upon arrival students and visitors will be required to have their temperature checked at the kiosk and acknowledge they do not have COVID-19 symptoms.
- Face masks required to enter facility

As we navigate these new processes, we are using a “monitor and adapt” approach. We promise to attentively monitor how our systems are working and will adapt to improved methods as quickly as possible. We ask you to monitor our website for changes as we work through the phases of the Restore Illinois framework.

Thank you for your suggestions and feedback as we truly listen and strive to make regular improvements. We look forward to supporting accident free workplaces and “promoting manufacturing excellence.”

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