

Resource Guide

T.R.E.P.

Three Rivers Education Partnership

2004-2006

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815-774-6062

Welcome to Three Rivers Education Partnership Resource Guide

The Resource Guide is a service provided for education, industry and civic organizations. Listed are presentations that offer information on a variety of topics. The guide is published and distributed through our website at www.trma.org

After reviewing the guide and finding a topic of interest, please contact the presenter. In cases where the number is not listed, you may contact our office at 815/774-6062. Since the instructors are volunteers we suggest that you have several dates available for easy coordination.

At the end of this guide, you will find a form should you or someone you know be interested in participating as a presenter. As it is our hope to expand the guide, we strongly encourage you to complete and return the form if you have an area of knowledge or expertise you would like to share for the benefit of others. Please feel free to detach, photocopy and share this document with others in your organization.

Thank you for your interest in the Resource Guide.

Mathematics

CAREERS IN BANKING

Career opportunities in the banking field will be presented.

Presented by: MS. ELAINE ASPEL
Recruitment Officer
FIRST MIDWEST BANK

Phone: 815-774-2085
Target Audience: K through 12+

FUNDAMEMENTALS OF INVESTMENTS

Presentation will discuss the fundamentals of investing.

Presented by: MR. DAVID HILL
EDWARD JONES INVESTMENTS

Phone: 815/744-2742
Target Audience: K through 12+

INVESTMENT REPRESENTATIVE

Will present career opportunities available in the field of investments.

Presented by: MR. DAVID HILL
EDWARD JONES INVESTMENTS

Phone: 815/744-2742
Target Audience: K through 12+

Science/Technology

CAREERS IN ENGINEERING

General discussion on engineering opportunities in industry and engineering careers.

Contact Person: MS. JULIE WOODARD
Responsible Care Leader
THE DOW CHEMICAL COMPANY

Phone: 815/423-2635
Target Audience: K through 12

COLOR AND CHEMISTRY

Presentation addresses the making of modern organic pigments for the ink industry. The use of color and the theory behind its uses is discussed. The presentation uses a CD Rom, video and bench top experiments to show how organic colored pigments are produced.

Presented by: MR. MATT MCCLURE
Technical Director
APOLLO COLORS, INC.

Phone: 815/744-5650
Target Audience: K through 12

ENGINEERING CAREERS IN MANUFACTURING

Career opportunities for entry-level engineering graduates with focus on mechanical and chemical engineering disciplines.

Presented by: MR. PATRICK GLYNN
Operations Superintendent
UNOCAL – CHICAGO CARBON COMPANY

Phone: 630/257-7751 ext. 115
Target Audience: 6 through 12+

GLASS TOWER DISTILLATION SIMULATOR

The presentation discusses the fundamentals of distillation. The presenter will bring a portable glass distillation unit that helps convey the basic concepts of distillation.

Presented by: MR. JEFF RUTTER
Labor Coordinator
CITGO PETROLEUM CORPORATION

Phone: 630/257-4132
Target Audience: K through 12

Science/Technology

NATURAL GAS

Discussions will be on properties of natural gas, where gas comes from, what to do if you smell gas along with other general safety tips and ideas on using energy more efficiently.

Presented by: MS. CARMEN G. MORALES
Regional Community Relations Director
NICOR GAS

Phone: 815-740-4100 Ext. 230
Target Audience: K through 12+

RENDERING – THE WORLD’S OLDEST RECYCLING

The invisible industry. Videos available.

Presented by: MR. DAVID J. KALUZNY II
Vice President
KALUZNY BROS., INC.

Phone: 815/744-1453
Target Audience: K through 12+

PLANT ENGINEERING

Presentation will include a discussion on general chemical plant life and the career opportunities it presents.

Presented by: MR. GERRY SABO
Site Services Manager
BASF CORPORATION

Phone: 815-423-1261
Target Audience: 9 through 12+

PROCESS ENGINEERING

Presentation will include the career opportunities in process and generic chemical engineering.

Presented by: MR. JEFF DAVEY
Staff Engineer
BASF CORPORATION

Phone: 815-423-1254
Target Audience: 9 through 12+

Science/Technology

TECH PREP – YOUR COMPETITIVE EDGE

Will discuss the hands-on application of classroom knowledge along with the academic and technical education provided by the Tech Prep learning process.

Presented by: MR. DANIEL T. KREIDLER
Director, Tech Prep Project and Education to Careers
JOLIET JUNIOR COLLEGE

Phone: 815/280-1363
Target Audience: 6 through 12+

THE WONDERFUL WORLD OF COLOR

Presentation includes the components and overall operations necessary for the manufacturing of pigments for printing ink.

Presented by: MR. BRUCE WRIGHT
Vice President, Manufacturing
APOLLO COLORS, INC.

Phone: 815/744-5650, ext. 212
Target Audience: K through 12

Social Science

EVERYTHING YOU WANTED TO KNOW ABOUT DISABILITIES AND WERE AFRAID TO ASK

Striving for equality and empowerment of people with disabilities. We provide disability awareness presentations to school age students and sensitivity awareness to businesses. Technical help on disability related law is also available.

Presented by: Pam Heavens or Leigh Ann Heenan
WILL-GRUNDY CENTER FOR INDEPENDENT LIVING

Phone: 815/729-0162 TTY: 815/729-2085
Target Audience: K through 12+

A DAY IN JAIL

Presentation and stories about those incarcerated in jail.

Presented by: SISTER JUANITA UJCIK
CENTER FOR CORRECTIONAL CONCERNS

Phone: 815/740-5631
Target Audience: K through 12+

ETHICS...IN BUSINESS

The audience-interactive presentation illustrates how employees perceive ethical behavior at work and the ethical expectations that employees have for their organizations and leaders.

Presented by: MR. RANDY CHAPMAN
Publisher
THE HERALD NEWS

Phone: 815/729-6069
Target Audience: 6 through 12+

GENERATIONS INFLUENCING FREEDOM FROM TOBACCO

GIFT is designed to prevent the initiation of tobacco use among middle school youth.

Presented by: MISS KELLY CASTANEDA
Community Health Educator
WILL COUNTY HEALTH DEPARTMENT

Phone: 815/774-7312
Target Audience: 7th and 8th Will County

Health and Wellness

NOT ON TOBACCO (NOT)

NOT is a school-based teen-smoking cessation program created by the American Lung Association proven to help 90% of teen smokers who join to completely quit or reduce the numbers of cigarettes they smoke.

Presented by: MRS. KARALYN CASS
Community Health Educator
WILL COUNTY HEALTH DEPARTMENT

Phone: 815/774-7395
Target Audience: 9 through 12 Will County

RADIOLOGY TECHNICIAN

Students will learn about the responsibilities of a Radiology Technician including general diagnostic x-ray procedures as directed by doctors.

Presented by: MS. CHRIS ZUBCIC
Employment Specialist
PROVENA SAINT JOSEPH MEDICAL CENTER

Phone: 815/741-7669
Target Audience: K through 12

REGISTERED NURSE

Students will learn about the responsibilities of a Registered Nurse including patient care with assistance from equipment such as: blood pressure cuff, stethoscope, and the thermometer. The administration of medications will be discussed.

Presented by: MS. MARGE KOZMA
Employment Specialist
PROVENA SAINT JOSEPH MEDICAL CENTER

Phone: 815/741-7669
Target Audience: K through 12

RESPIRATORY CARE PRACTITIONER

This presentation will show how a Respiratory Care Practitioner evaluates, treats and cares for patients with a wide variety of breathing disorders. The presenter will discuss the operation and maintenance of breathing assistance equipment.

Presented by: MR. WAYNE MEIRHOFER
Senior Organizational Change Specialist
PROVENA SAINT JOSEPH MEDICAL CENTER

Phone: 815/741/7669
Target Audience: K through 12

Health and Wellness

SMOKE FREE THAT'S ME

This presentation is designed to educate youth on the adverse health effects of tobacco use.

Presented by: MISS KELLY CASTANEDA
Community Health Educator
WILL COUNTY HEALTH DEPARTMENT

Phone: 815/774-7312
Target Audience: 2nd, 4th and 6th grade, Will County

TEENS AGAINST TOBACCO USE (TATU)

9 through 12 students are trained to mentor younger students about the dangers of smoking. These trained youth go to the elementary and middle schools that feed into their 9 through 12 and facilitate the tobacco education lesson they developed.

Presented by: MRS. KARALYN CASS
Community Health Educator
WILL COUNTY HEALTH DEPARTMENT

Phone: 815/774-7395
Target Audience: 9 through 12, Will County

Education and Employment

APPLICATIONS AND INTERVIEWING

Will discuss properly filling out applications focusing on keeping information truthful. Also, will cover interviewing: how to dress (appearance), timeliness, and how to be to the point while answering questions.

Presented by: MR. JEFF SUTTON
Human Resource Manager
STARCON INTERNATIONAL, INC.

Phone: 815/478-4615 ext. 611
Target Audience: 6 through 12+

BUILDING TRADE APPRENTICESHIP PROGRAMS

Presentation on building trade apprenticeship programs and the Apprenticeship Information Center.

Presented by: MS. GAYLE PANDE
Employment Security Service Representative
ILLINOIS DEPT. OF EMPLOYMENT SECURITY

Phone: 815/740-5100 Ext. 215
Target Audience: 16 through 21 Years of Age

COMMUNICATION FOR WORK SUCCESS

Communication is the most important skill for work success. All other skills are based on it-if you can communicate clearly, concisely and comfortably, you can work with co-workers on projects; prioritize work; sell ideas, services and products; manage staff; get jobs; solve problems and much more.

Presented by: MS. CAROLYN B. THOMPSON
President
TRAINING SYSTEMS, INC.

Phone: 815/469-1162
Target Audience: 6 through 12

COST CONTROL OF UNEMPLOYMENT INSURANCE TAXES

Provide data needed by Illinois Department of Employment Security to adequately protect UI claims for the major issues of voluntary leave, misconduct, refusal of work and availability.

Presented by: MS. JEAN HANSEN
E.S. Consolidated Office Manager
ILLINOIS DEPT. OF EMPLOYMENT SECURITY

Phone: 815/740-5148
Target Audience: 6 through 12+

Education and Employment

ELECTRICIAN APPRENTICESHIP PROGRAM

Will discuss apprenticeship requirements and the type of work electricians do. A video presentation on building trades can be included.

Presented by: MR. TIMOTHY AUSSEM
Training Director
Joint Apprenticeship & Training Committee Local 176 (IBEW)

Phone: 815/741-2758
Target Audience: K through 12

EXTENSIVE LABOR MARKET INFORMATION

Presentation includes what it takes in today's labor market to get a job and commuting patterns. Explanation of eligibility requirements for unemployment insurance for both the claimant and the employer. All the various labor market, EEO, wage rates, UI rates, demographic statistics available through IDES, also career guidance, America's Job Bank and America's Talent Bank.

Presented by: MS. JEAN HANSEN
E.S. Consolidated Office Manager
ILLINOIS DEPT. OF EMPLOYMENT SECURITY

Phone: 815/740-5148
Target Audience: 6 through 12+

HIRE THE FUTURE & YOUTH EMPLOYMENT SERVICES

Will discuss hiring of future graduates as well as services provided and opportunities for youth employment.

Presented by: MS. GAYLE PANDE
Employment Security Service Representative
ILLINOIS DEPT. OF EMPLOYMENT SECURITY

Phone: 815/740-5100 ext. 215
Target Audience: 16 through 21 years of age (Individual through small groups)

THE IMPORTANCE OF EDUCATION IN THE WORKFORCE

Presentation will include a discussion on the importance of staying in school and obtaining the appropriate education for your career choice.

Presented by: MS. ELAINE ASPEL
Recruitment Officer
FIRST MIDWEST BANK

Phone: Contact T.R.E.P.
Target Audience: K through 12+

Education and Employment

THE IMPORTANCE OF FIRST IMPRESSIONS

Presentation will discuss the importance of making a good first impression whether in person or by letter. It can make the difference in getting the job.

Presented by: MS. ELAINE ASPEL
Recruitment Officer
FIRST MIDWEST BANK

Phone: Contact T.R.E.P.
Target Audience: 6 through 12+

INTERVIEWING SKILLS

Presentation will contain strategies for successful interviewing as well as winning cover letters and resumes.

Presented by: MS. ELAINE ASPEL
Recruitment Officer
FIRST MIDWEST BANK

Phone: Contact T.R.E.P.
Target Audience: 11 through 12+

JOB READINESS SKILLS TRAINING

Will discuss job search workshops dealing with job readiness skills training.

Presented by: MS. GAYLE PANDE
Employment Security Service Representative
ILLINOIS DEPT. OF EMPLOYMENT SECURITY

Phone: 815/740-5100 ext. 215
Target Audience: Sixteen through Twenty-one Years Old (Individual through small groups)

POTENTIAL OPPORTUNITIES IN THE CONSTRUCTION INDUSTRY

Discussion on career choices for welders, pipe fitters, laborers, etc.

Presented by: MR. BRETT WALSH
HR/Personnel Recruiter
STARCON INTERNATIONAL, INC.

Phone: 815/478-4615, ext. 642
Target Audience: 8 through 12+

Education and Employment

RESUME WRITING

Will discuss the procedures and important elements that go into writing a winning resume for today's workforce.

Presented by: MR. DANIEL T. KREIDLER
Director, Tech Prep Project and Education to Careers
JOLIET JUNIOR COLLEGE

Phone: 815/280-1363
Target Audience: 6 through 12+

STRIVING FOR EXCELLENCE

Presentation covers key components for achieving success and excellence.

Presented by: MR. DENNIS K. HAYNES
Dean of Occupational Programs and Workforce Preparation
JOLIET JUNIOR COLLEGE

Phone: 815-280-2246
Target Audience: 8 through 12

THE USE OF NO-COST LABOR MARKET EXCHANGE & TEST MATCH SERVICES

Presentation will provide information to place job orders with IDES Computerized System allowing for workforce availability from Joliet, Will County, Statewide and Interstate. It also includes information for the 85% effectiveness factor in using IDES Test Match System as a hiring tool. The new Illinois Employment Training Center also provides services to employers.

Presented by: MS. JEAN HANSEN
E.S. Consolidated Office Manager
ILLINOIS DEPT. OF EMPLOYMENT SECURITY

Phone: 815/740-5148
Target Audience: 6 through 12+

THE VALUE OF AN EDUCATION

Presentation will provide information relating to the economic value of a diploma/degree. Also includes career awareness for twenty-four major occupational clusters.

Presented by: MS. JEAN HANSEN
E.S. Consolidated Office Manager
ILLINOIS DEPT. OF EMPLOYMENT SECURITY

Phone: 815/740-5148
Target Audience: 6 through 12+
